

# Compton Bishop Parish Council

Minutes for the meeting held on 9<sup>th</sup> January 2019 at 7.30 pm

**Members of the Public:** There were no members of the public present

Present: Councillors -T Mason, Alex Lane, M Pritchard, E Parker, T Brownlow, D McCarthy and C Cox

**1. To receive any apologies for absence:**

There were none

**2. The minutes of the meeting, held on 12<sup>th</sup> December 2018**

They were unanimously approved.

**3. Declarations of interest:**

There were none

**4. Matters arising from the previous minutes:**

There were none

**5. Clerk's Report**

A parishioner enquired about the previous vacancies for two Councillors, which have been filled by co-option. It was unanimously agreed to approve the co-option of a non-voting councillor subject to approval from the SDC legal officer.

The Locum Clerk gave notice of his request for a permanent replacement. The notice of a vacancy will be published on the SALC website and locally. The staffing Committee will review the terms and conditions for the post.

**6. Finance Matters**

Finance

The Financial Statement was unanimously approved.

The 2018/9 budget statement was unanimously approved.

The 2019/20 precept was discussed and a 2% increase in line with inflation was unanimously approved.

After some discussion, Councillors agreed to provide the Clerk their aspirations for items for the 2019/10 budget by 21<sup>st</sup> January. Items are to include both revenue (on-going) costs and capital (once-off) costings.

Payments

The payment of Clerks monthly fees of £223.94 was unanimously approved.

A request for a contribution of £450 for St Andrew's Church Grass Cutting was considered. As the previous contribution was made in this current financial year it was unanimously approved to provide a contribution of £450 in May 2019.

A request for contribution for the printing cost of the local 'Contact' Magazine was discussed. Councillors considered this to be a community asset and unanimously approved a donation of £250 for its production.

**7. Planning Matters**

Results of planning applications for December 2018, there was none.

Planning Applications received :

Hinkley Point C - Connection DCO requirement discharges 96/18/00030 – 96/18/00041 were noted

# Compton Bishop Parish Council

17/18/00098 : Cheddar 16 holiday homes. The council discussed the on-going developments in Cheddar and considered that this would further impact the currently inadequate the local infrastructure, facilities, education, doctors and roads. The potential increase the volume of traffic at A370/A38 junction at Cross would increase the congestion and probability of collision incidents. It was noted that SCC Highways had not submitted a comment on this application. An objection to this application, for the reasons stated, was unanimously agreed.

## 8. Highways and Environment Matters

### Foot path issues

Cross to Axbridge Safe Footpath Campaign : A meeting was held between the SCC project team, CBPC Chairman, Clerk, Cross Lane project Chair and our SCC Councillor Filmer. The team were helpful and addressed the issues of lighting and minimising the impact on the community. An update on progress will be requested. Members of Axbridge TC and Axbridge Partnership advised that the landowners of fields adjacent to Cross Lane would not discuss any improvements to the rights of way with anyone other than SCC. Cllr Filmer would discuss the situation with the Footpaths Officer, Chris East. The next project meeting will include both Axbridge and Compton Bishop County Councillors.

Cluttered verges and overhanging hedging East End Old Coach Road continues to be an issue. DM/EP to arrange a meeting with residents

Paths survey and re-classification : An assessment of the current frequency of use identified 13 changes to categories which were approved by Councillors.

The Modification Order to add bridleway for AX1/19 : AX1/29/37 : AX1/20 : AX13/7 was noted.

### Road Signs

The damaged Compton Bishop Sign at Webbington has been resolved.

The refurbishment of Finger Posts was on 22<sup>nd</sup> December and confirmation of cost has been submitted to Somerset Forge.

The replacement of the old Cross Signs at Bourton Lane and Cross Lane is to be budgeted for next year.

### Other Highway issues

A septic tank in Church Lane is over-flowing on to the road and is being investigated by Environmental Health.

Damage to verges by large tractors and trailers has been reported to Alvis and Thatchers. No comment has yet been received. The Clerk was requested to report the damage to SCC Highways.

A bench, similar to that at Bow Bridge and new signs for Car parking area pull in area at Webbington is to be included in the new budget.

Planting at Webbington Road and Rackley Lane triangle – MP reported on reported on her investigation with a contractor and an estimate of costs is to be obtained.

It was reported that the clearance of the footpath from Cross Corner to Weare has been completed. SCC Highways were complimented for the excellent work.

Sedgemoor's 'Open Space, Sport and Recreation Study' was discussed. The suggested modifications, to include the Wildlife Site and to clarify that Shute Shelve Hill is not in Axbridge Parish, will be submitted.

# Compton Bishop Parish Council

## 9. Community Volunteer Group

There has been very little done during the winter months. The faulty strimmer head will be returned to the supplier for replacement under the current guarantee.

The wild flower area plans may be eligible for a Small Projects grant. A plan will be drawn up by MP and MR.

## 10. Correspondence and other communications

The council received a letter of thanks for the swift action in relocating the Compton Bishop dog waste bin in Coombe Lane.

A letter from Nigel Lincoln regarding the Loxton Community Hub was received. The Trust intends to seek funding from the Hinkley C Community Impact Mitigation Fund (CIM).

**Date of Next Meeting** – Wednesday 13<sup>th</sup> February 2019

**End of minutes**

# Compton Bishop Parish Council

Minutes for the meeting held on 13<sup>th</sup> February 2019 at 7.30 pm

## Members of the Public :

There were two members of the public present – Mr B Hamblin, Cllr R Filmer(SCC)

Present : Councillors -T Mason (Chair), M Pritchard, E Parker, T Brownlow and D McCarthy

**The meeting was closed at 19.35 hrs** to allow Mr Baz Hamblin to address the council on the subject of the Axbridge and Cheddar Valley Sea Cadets.

*“Due to our success we urgently need more staff to help run the unit – can you help ? Because of our shortage of staff we have been obliged to temporarily reduce our training programme. Obviously we have uniformed volunteers but if that doesn't appeal you could be a civilian instructor if you would like to pass on your own specialist skill or knowledge. We also need volunteers to do the necessary background work. Could you give us an hour or two each week to do some administration, drive our minibus or help with building maintenance ? There is so much to do and we desperately need your help to ensure our young cadets get the full experience we want to offer. If you would like more information please email co.axbridgeseacadets@gmail.com or telephone me on 07979 994126.”*

**The meeting was re-opened at 19.40 hrs**

### 1. To receive any apologies for absence:

Councillors A Lane and C Cox

### 2. The minutes of the meeting held on 9<sup>th</sup> January 2019

They were unanimously approved.

### 3. Declarations of interest:

There were none

### 4. Matters arising from the previous minutes:

There were none

### 5. Clerk's Report

Clerk Vacancy/Recruitment

Five people have responded only 3 application forms received so far, the closing date of 4<sup>th</sup> March to be notified to all applicants. The proposed dates for interviews are 14<sup>th</sup>/15<sup>th</sup> March 2019.

The Staffing Committee comprises Cllrs T Mason, M Pritchard, D McCarthy, T Brownlow.

### 6. Finance Matters

Finance

It was unanimously approved to close the Community Projects account and transfer the balance from account 40-47-46 51056565 to Lloyds Treasurers Account Compton Bishop Parish Council account 30-90-89 35828620

The 2018/9 draft budget was previously circulated, councillors to consider and approve at the next meeting.

Payments

The payment of Clerks January fee of £223.94 was paid with the December payment. This was due to an error in the bank's online process. The payment was, retrospectively, approved unanimously.

# Compton Bishop Parish Council

The payment of £73.50 to SDC for the Compton Bishop bin relocation (SDC) was unanimously approved.

## 7. Planning Matters

Results of planning applications for January 2018, there was none.

Planning Applications received :

21/19/00001/DT Windsor House, Old Coach Road, Cross, BS26 2EF : There was no objection.

17.19.00005. 134 Dwellings Holwell Lane Cheddar : In view of the potential impact this large urban-style of development, the Council unanimously approved to object to this application on the grounds is out of keeping and will adversely impact the wider area. This development is located outside the current development boundary; is detrimental to the character of the Villages and Town in the wider area, including the Mendip Hills AONB : The impact on the visual aspect on visitors to the wider area : The proposed expansion, on the scale described, will substantially increase the general road traffic and will result in greater congestion on roads in Cheddar, Axbridge and Compton Bishop. The risk of accidents, especially at locations such as the A371/Cross Lane and the notorious A38/371 junction at The New Inn Cross, will be compounded.

## 8. Highways and Environment Matters

Footpath Issues

Cross to Axbridge safe footpath campaign : Cllr Parker presented a draft Policy statement to highlight the responsibilities of statutory bodies. The statement was read out and identified the responsibility of local authorities to ensure rights of way are accessible to all people of all ages including wheel chair users, parents with push chairs and dogs. Access should include wider and self-closing gates. This policy statement will also be presented, by Cllr Myerson, at the next Axbridge Town Council meeting. The policy document was unanimously approved. The Clerk was requested to make James Heappey MP and Lucy Bath (SCC Transport Policy) aware of these proposals.

It was noted that Councillors were concerned over the recent reports that dogs excrement is harmful to cattle and horses. All dog walkers should ensure poo-bags are used and disposed of properly.

Cllr McCarthy identified verge-posts which may be suitable to residents who are plagued by cars parking on their verge of near drive entrances. It was unanimously agreed to purchase one sample post at a cost of £14.99 +VAT to judge the effectiveness and acceptance of this option. It was noted that there is an increasing number of hedges which overhang public footpaths throughout the parish.

The Modification Order for AX1/19 : AX1/29/37 : AX1/20 : AX13/7 was refused.

Road Signs

Refurbishment of Finger Posts – all fingers have been removed by the contractor for refurbishment.

The suggestion for a Cross village sign was withdrawn because of the location. Cllr McCarthy questioned the large speed control/camera signs as being not in keeping with our environment. It was suggested that small round signs should be used. DM agreed to speak to Somerset Highways.

Other Highway Issues

Damage to Country verges by large vehicles. There has been no response to letters of complaint to both Thatchers and Alvis. Cllr Filmer (SCC) advised that this is a county wide problem which has not been resolved. The clerk was instructed to write to Andrew Turner (SCC)

# Compton Bishop Parish Council

Car parking area pull in area (Webbington) : Volunteers are needed to clear the area. The clerk was requested to contact S Brinson for his recommendation on action to be taken.

Planting at Webbington Road and Rackley Lane triangle is difficult because of the hard surface, volunteers are required.

The broken fencing at the New Inn car park needs replacing. Cllrs to speak to the Landlord

Parish Litter Pick – arranged for Saturday 16<sup>th</sup> February.

## 9. Community Volunteer Group

In response to response to volunteer comments regarding flower selection and purchasing it was agreed to request the people involved to attend the next Parish Council meeting to clarify and resolve any issues.

The faulty strimmer head was returned to the supplier for replacement under the current guarantee. A charge of £4.14 for a new collar screw and additional blades at £7.70 was approved unanimously.

## 10. Correspondence and other communications

A letter from Nigel Lincoln regarding the Loxton Community Hub was received to request that CBPC sends a supportive letter to the Hinkley CIM Fund manager. The Council approved in principle but had reservations regarding the impact on the potential impact on income for the village hall. The Clerk was instructed to seek clarification and report back to the Chairman.

**Date of Next Meeting** – Wednesday 13<sup>th</sup> March 2019

**End of minutes**

# Compton Bishop Parish Council

Minutes for the meeting held on 13<sup>th</sup> March 2019 at 7.30 pm

**Members of the Public:** There was one member of the public: Cllr Bob Filmer (SDC)

Present: Councillors -T Mason (Chair), A Lane, M Pritchard, E Parker, D McCarthy

## 1. To receive any apologies for absence:

Councillors T Brownlow and C Cox

## 2. The minutes of the meeting held on 13<sup>th</sup> February 2019

They were unanimously approved.

## 3. Declarations of interest:

There were none

## 4. Matters arising from the previous minutes:

There were none

## 5. Clerk's Report

Clerk Vacancy/Recruitment - 2 candidates being interviewed 21<sup>st</sup> March the Staffing Committee comprises Cllrs T Mason, M Pritchard, D McCarthy, T Brownlow. D Mc suggested that the number of interviewers was too high.

Clerk attended a training session at SDC HQ : Local Elections Notices of election are to be posted on Monday 18<sup>th</sup> March, Nominations to be submitted from 18<sup>th</sup> March to 3<sup>rd</sup> April. Polling day is on 2<sup>nd</sup> May and Cllrs retire with the exception of The Chair and Vice Chair. The Annual Parish Council meeting will be on 8<sup>th</sup> May. It was noted that photographs of councillors have to be removed from notice boards by Monday 18<sup>th</sup> March (action : MP) In view of the election timetable the Annual Open Parish Meeting date has to be changed to 17<sup>th</sup> May 2019.

Cllr Parker and the Clerk attended Axbridge Civic awards. The event was attended by many Councils and was most enjoyable. The reception was excellent for networking with other councils and councillors. The disadvantage of not having a chain of office was noted, a simple badge or medallion would suffice.

## 6. Finance Matters

Finance

The Financial Statement was approved unanimously.

The 2018/9 and 2019/20 budgets were unanimously approved. There was a discussion on the high percentage of the budget being used for Clerking costs.

Payments

Clerks February fee of £223.94 was approved unanimously.

Verge Marking Post (DM) £22.19 was approved unanimously

Shrubs (DM) £29.96 was approved unanimously

Clearance of vegetation at Webbington Car Park was completed by Mr R Brinson. Mr S Brinton offered the service as a donation to The Parish Good. A letter of thanks will be sent.

## 7. Planning Matters

Results of planning applications for February 2019, there was none.

Planning Applications received :

# Compton Bishop Parish Council

17/18/00073 : It was unanimously agreed to add a supplementary comment to this council's existing comment that *"the impact of constructing 100 dwellings in this location within an AONB has not been considered. There appears to be no analysis of the impact the development will have on the increase in traffic on Cross Lane and the A38/371 crossroads. Such analysis is demanded by the emerging Local Plan"*

National Grid Hinkley C project update – The planned excavation of a trench for the full length between Sandford and Biddisham has been revised. Small trenches will be dug for smaller lengths of cables and filled as they proceed. Cllr Parker reported on her attendance at the NG Exhibition at Biddisham. She had discussed their mitigation fund and how that could be used for works on the Webbington Car parking area, improvements to The Hall including a projector and new notice boards. Ep to contact the NG team.

02/19/00004 – Erection of a single story extension at Redstacks, Shute Shelve. The Council had no comment to make on this application.

## 8. Highways and Environment Matters

### Footpath Issues

Cross to Axbridge safe footpath campaign: EP reported on the joint Compton Bishop and Axbridge policy document which supports the Highways Act 1980 and the rights for disabled access. Meetings are to be arranged with Cllrs Bob Filmer, Nigel Taylor and Lucy Bath.

Hedge cutting – MP raised the issue of brambles remaining after hedge cutting in the Bourton Lane area. TM considered the fencing to be poor and would be damaged if brambles were removed.

Verges on Old Coach Road East End – DM showed a sample reflector post and would get feedback from residents on the viability of installing these.

Rackley lane bridge on AX15/13 is damaged with no safety parapets and fallen rock in the Axe Yeo. This has been outstanding for the last 8 years. The Clerk was instructed to contact the Environment Agency for its repair.

Springfield Close – It was reported that cars are being parked on drop-kerb areas at Springfield Close. As this behaviour is illegal incidents should be reported to The Police with a photograph. The Clerk was instructed to inform the police of these incidents and also the parking of vehicles on the yellow lines at Cross Junction.

### Road Signs

Refurbishment of Finger Posts – the Clerk was asked to obtain an update on the current status.

### Other Highway Issues

Damage to Country verges by large vehicle – the response from SCC Highways was that this is not currently deemed to be a safety defect. However, this site would be added to their list of similar sites to be prioritised for any future funding that may become available for this type of work..

Car parking area pull in area (Webbington) a litter pick will be arranged.

Report on the Parish Litter Pick : 19 parishioners turned out and over 40 bags of rubbish collected : A38 Shute Shelve to SW Motors, Old Coach Road, Cross Lane, Webbington Road including car parking area. Very successful.

# Compton Bishop Parish Council

An obstruction of a dog walker parking on the corner of Coombe lane is causing access difficulties for those residents in Compton Coombe. It was agreed that a polite notice be placed on the windscreen of the car.

## 9. Community Volunteer Group

In response to response to volunteer's comments it was unanimously approved to provide £100 for maintenance and planting on Old Coach Road – Bow Bridge and the Village sign. It was suggested that a notice board identifying tasks for volunteers and parish events could be placed on the Village Hall.

## 10. Correspondence and other communications

The Clerk has spoken to Nigel Lincoln regarding the Loxton Community Hub and it was unanimously agreed to write in support of the proposal for 'The Hub'.

**Date of Next Meeting** – Wednesday 8<sup>th</sup> April 2019

**End of minutes**

# Compton Bishop Parish Council

Minutes for the meeting held on 8<sup>th</sup> April 2019 at 7.30 pm

**Members of the Public:** There was one member of the public: Cllr Bob Filmer (SCC)

Present: Councillors -T Mason (Chair), A Lane, E Parker, D McCarthy, T Brownlow

## 1. To receive any apologies for absence:

Cllr M Pritchard

## 2. The minutes of the meeting, held on 13<sup>th</sup> March 2019

They were unanimously approved.

## 3. Declarations of interest

There were none

## 4. Matters arising from the previous minutes

There were none

## 5. Clerk's Report

Clerk Vacancy/Recruitment – The Staffing Committee has offered Sally Diaz the Clerk and Responsible Offer position to commence on 1<sup>st</sup> May 2019.

Local elections – There are 7 nominees for the Parish Council so all nominees were elected without contest. There are 6 candidates for the two District Council places and there will be an election for these on the 2<sup>nd</sup> May.

Parish Meetings

The Annual Parish Council Meeting will be held on 8<sup>th</sup> May 2019.

The Annual Open Parish meeting will be held on 17<sup>th</sup> May 2019.

## 6. Finance Matters

Finance

The Financial Statement was approved unanimously.

The revisions to the 2018/9 and 2019/20 budgets were unanimously approved. It was noted that retention of large sums from previous years is not permitted.

Audit – the declaration of exemptions was duly signed by the Chairman and Clerk.

Richard Young will be engaged for the internal audit

CIL Levy – A payment of £1620.00 will be received by the council. This sum has to be used for infrastructure within the parish.

Payments

The following payments were approved:

Clerks February fee of £223.94 - approved unanimously.

Defibrillator – electric wiring at Webbington £100 - approved unanimously

Dog Bin – Coombe Lane (last 2018/9 26 weeks): £70.75 - approved unanimously

3 Dog bins Apr – Sept 2019: £250.85 will be deducted from 2019/10 precept - approved unanimously

St Andrews Church Funding Request (minute 6bii 9<sup>th</sup> January 2019) - approved unanimously

Weare Church/School Room Restoration - £100 (approved on a vote of 3-2)

Finger post restoration - £2,160 - approved unanimously

# Compton Bishop Parish Council

Cross Hall – hire for CBPC - £153 - approved unanimously

## 7. Planning Matters

Results of Planning applications for March/April 2019

None received (2-4-19)

Planning Applications received :

21/19/00002 - Development of a gas-powered standby generation facility and associated infrastructure. This is basically a re-application with minor modifications and re-locating to the west of the original plan and within Compton Bishop Parish. The Council was unanimous in opposing this application. The Clerk was instructed to draft a response for the Chairman to approve.

National Grid mitigation funding – Cllr Parker outlined her discussion with NG. There is a possibility that improvements to the Webbington Road parking area could be an acceptable project. Further planning and discussions are in hand.

96/19/00006(NG) landscape mitigation and landscape schemes - South of Mendip Hills Cable Sealing End Compound for Stage 2.1 – The Council approved a communication with National Grid to outline The Councils concerns over the visual intrusion resulting from a reduction in tree screening. The exposure to the visual aspects from Crook Peak to Wavering Down would be unacceptable.

## 8. Highways and Environment Matters

Foot path issues

Cross to Axbridge safe footpath campaign- Cllr Parker reported that at the joint meeting with Axbridge TC, Axbridge has formed its own process to improve footpaths generally. They plan to have a project team, engage a traffic engineer and look for funding. This could compromise the efforts being made with Sedgemoor’s safe footpaths strategy. It was agreed that the project team should not delay and should proceed. It was noted that letters had been received from three disabled residents who are anxious to be able to safely use public rights of way to Axbridge.

AX1/19:29/37:1/20:13/7 upgrade to by-way . The clerk reported that the original application for a bridleway was refused. An appeal has been lodged. In view of this being to include a byway open to all traffic, the council expressed their opposition to the application.

Rackley Lane Bridge – Cllr Parker reported that SCC PROW has stated that they had no responsibility for the bridge or the necessary repairs to the parapets. The farmer suggested that the Environment Agency were responsible for maintenance. A letter has been sent requesting action or advice.

Other Highway issues

Psychological traffic calming – Webbington road is currently a busy short-cut commuter route for vehicles from and to Weston-Super-Mare. The safety issues are a continuing concern for the parish. This is a popular cycle and walking route for the Mendip hills. The speeding traffic is dangerous to all visitors and will increase with the level of new housing and population in the wider area. Cllr McCarthy outlined alternative, psychological ways of slowing traffic on Webbington Road.

Webbington Road car pull in area – One of the new ‘Take Your Litter Home’ notice boards has been removed by persons unknown. The condition of the parking area is not satisfactory but improvements are being discussed with National Grid (see item 7c above)

# Compton Bishop Parish Council

**Community Volunteer Group** - Cllr Pritchard has arranged a scheme for flower tubs in the parish.

## **9. Village Hall Committee Report –**

The proposed outdoor storage unit is not required. If there is a requirement for additional storage in the committee room approval can be sought from the Hall Committee.

A possible installation of a video projector and WIFI was discussed. A feasibility review of alternatives will be investigated by The Council.

## **10. Correspondence and other communications**

Axbridge Mayor Making – Cllr Lane will attend

SDC Housing Strategy – Notes of the new strategy meetings has been published

The Local Crime report had been received. The Clerk reported that this report did not have corresponding incidents to another website. The Clerk was requested to speak to the local police. For clarification.

**Date of Next Meeting** – Wednesday 8<sup>th</sup> May 2019

**End of minutes**

# Compton Bishop Parish Council

Minutes for the Annual Parish Council meeting held on 8<sup>th</sup> May 2019 at 7.30 pm

Present- Cllrs T Mason, A Lane, M Rolfe, D McCarthy, M Pritchard, E Parker and T Brownlow

Parish Clerk S Diaz

**1. To elect a Chairman and receive a statutory declaration of office**

It was resolved that Cllr Terry Mason is elected as Chairman

**2. To elect a vice chairman**

It was resolved that Alex Lane is elected as Vice Chairman

**3. To receive signed declarations of Office from all councillors**

Declarations of office were received from Cllrs A Lane, E Parker, D McCarthy, M Pritchard, T Brownlow and M Rolfe.

**4. To receive any apologies for non-attendance**

No apologies of absence, all Cllrs were present.

**5. To agree the following responsibilities of office :**

Finance

**It was resolved the full council will take responsibility for finance**

Planning

**Cllr M Rolfe was elected as planning advisor with the proposal of an advisory planning group to assist.**

Highways

**Cllrs E Parker and D McCarthy were elected as Highways advisors.**

Environment

**Cllrs T Brownlow and E Parker were elected as Environment advisors**

Staffing Committee (minimum of three Councillors)

**Cllrs T Mason, A Lane, M Pritchard and M Rolfe were elected on the staffing committee.**

Community Volunteers

**Cllrs M Pritchard and T Brownlow were elected as community volunteers with the addition of members of the Village.**

Representatives

Cray Charity representative(s)- **Cllr T Mason was elected.**

Memorial Hall Representative- **Cllrs E Parker and A Lane were elected.**

Springfield Wildlife Site Liaison- **S Ayling will continue as representative**

Public Rights of Way Liaison – **R Parker will continue as representative**

Cross to Axbridge Safe Path Campaign representative(s)-**Cllrs E Parker, M Rolfe and D McCarthy were elected.**

National Grid Liaison-**R Parker will continue as representative.**

**6. To adopt the following**

The Council's Financial Regulations

**It was unanimously resolved to adopt the Council's Financial Regulations**

The Council's Standing Orders

**It was unanimously resolved to adopt the Council's Standing orders.**

# Compton Bishop Parish Council

The Council's Code of Conduct

**It was unanimously resolved to adopt the Council's Code of conduct.**

The Council's insurance policy

**It was resolved to obtain two further quotes for insurance**

## 7. To Review and approve

The Council's Asset Register

**It was unanimously resolved to approve the Council's Asset Register.**

**-A resolution was made to discuss agenda item 8b prior to 8a and therefore change the order**

## 8. To Approve

To approve the Annual Governance and Accountability for the year ending 31st March 2019

Internal Auditor-**The internal auditors report was received and approved.**

Part 1 of the Annual Governance return 2018-2019-**It was resolved to approve the Annual Governance Report Part 1 in full and it was signed.**

To approve the financial statement for the year ending 31st March 2019 –

**It was resolved that the financial statement was received, approved and signed.**

The effectiveness of the internal auditor and continue with Richard Young

**It was resolved that Mr Young would continue to act as Internal Auditor for the forth coming year.**

That the correspondence, summons and other documentation will be sent via email.

**It was resolved that all Cllrs would create a Compton Bishop Parish Council email to receive all correspondence, summons and other documentation.**

Three banking signatories for all financial accounts

**It was resolved that Cllrs T Mason, A Lane and M Pritchard would continue as signatories for all financial accounts.**

The frequency, time and location of Council Meetings

**It was resolved that Council meetings would continue to meet on the second Wednesday of every month at 7.30pm at Cross Village Hall.**

To consider the purchase of a sim only pay as you go contract mobile telephone for the clerk.

**It was resolved to purchase a pay as you go contract mobile phone for the clerk.**

## 9. To review issues arising from the Annual Parish Open Meeting – 4<sup>th</sup> May 2018

- **Plant pots on grass verge to prevent vehicles parking near the New Inn**
- **Highways state it is their land**
- **Walkers could walk between the pots and the wall as the road is narrow**
- **Potential use of reflecting posts**

## 10. To receive and approve the minutes of the Parish Council Meeting held on 10<sup>th</sup> April 2019 –

**It was resolved to amend the previous minutes of 10<sup>th</sup> April 2019, agenda item 5a to Sally Diaz as the new clerk.**

## 11. To receive any declarations of interest in items on this agenda.

**There were no declarations of interest**

## 12. To receive any matters arising from the previous minutes which are not agenda items.

**There is a new light on the Strawberry Line.**

## 13. Clerk's Report

**The previous Clerk wished the new clerk every success and thanked the Council for their help and support.**

# Compton Bishop Parish Council

## 14. Finance Matters

Finance (Clerk)

Financial Statement- **An up to date financial statement was sent prior to the meeting.**

Budgets and Audit -**An up to date budget summary was sent prior to the meeting.**

Payments – **it was resolved to pay both items on the agenda by cheque.**

Clerks Fees: £223.94

SALC fees £163.83

## 15. Planning Matters

Results of Planning applications for March/April 2019

**None received**

Planning Applications received:

21/19/00004 - Erection of agricultural building to house cattle, Webbington Farm

**It was resolved that the Council had no comment to make on this application.**

21/19/00003/LR - Formation of all-weather riding arena including levelling of land and landscaping. Re-location of stable block: The Lodge, Barton Road

**It was resolved that the Council object to this application due to the over development of land in an area of outstanding natural beauty. However, if the relocation of the stable block would mean the removal of the existing stable block foundations and structure to regrade the field, the objection would be withdrawn**

HPC mitigation funding (EP)-

**Cllr Parker is waiting to rearrange the meeting with HPC.**

## 16. Highways and Environment Matters

Foot path issues

Cross to Axbridge safe footpath campaign – **There is a meeting planned at the New Inn on 28.5.19. The clerk will send the letters regarding access for mobility users to Cllr Parker to discuss with the local surgery to gain support for the campaign. New District Cllr G Goodwin -Pearson will copied into all correspondence.**

Other Highway issues-

**Cllr Rolfe will forward a map to Cllr McCarthy regarding footpaths and maintenance required.**

**17. Community Volunteer Group – Tubs have been planted and new owners at the White Hart are on board with the planned colour scheme. The fence has been mended and new volunteers new to be recruited to carry out the work in the village.**

## 18. Village Hall Committee report

(EP)-The Village hall committee have new support to help with finance and they are committed to providing a good service. They are looking for a new Chairperson.

## 19. Correspondence and other communications (Clerk)

**Nothing to report**

## 20. AOPM 17<sup>th</sup> May 2019

It was agreed that Cllr Lane will buy the refreshments and keep within a budget of £100. The agenda items were discussed and divided between the Cllrs and their areas of responsibility. James Heapey has been invited to the meeting.

**Date of Next Meeting – Wednesday 12<sup>th</sup> June 2019**

# Compton Bishop Parish Council

End of minutes

# Compton Bishop Parish Council

Minutes for the Annual Open Parish Council meeting held on 17<sup>th</sup> May 2019 at 7.30 pm

Present – Cllrs T Mason, A Lane, M Rolfe, E Parker, D McCarthy, M Pritchard, T Brownlow, J Heapey MP  
Cllrs R Fuller and G Goodwin-Pearson  
Clerk S Diaz

**1. Welcome by the Chairman, Cllr Terry Mason**

Cllr T Mason thanked the outgoing clerk R Parker for all his hard work and welcomed the new clerk S Diaz to the Council.

**2. Notes of the Open meeting held on 4<sup>th</sup> May 2018**

There were no observations or corrections.

**3. Matters arising from the notes**

There were no matters arising

**4. Somerset County Councillor Report                      Cllr Bob Filmer**

Focus on finance due to £24M overspend in September due to reduced funding and high demand. However they are now on budget with reserves of £15M. Gritting will be reinstated on areas of high distribution/lorries. £1M funds granted to potholes.

Somerset libraries reduced from 34 to 19 and 14 have been set up with community partnership with plans to have more instated in community centres that will be self-funded. NHS-home first service which has been successful with 75% drop to ensure more patients went home. Enterprise Centre at Highbridge where small businesses are helped to set up is working well. Unitary Council -no decision made yet; this is an ongoing conversation. Now a levy on council tax bills to address flooding and there is potential funding in the future to reduce pressure on council taxpayers.

**5. Sedgemoor District Councillor Report    Graham Godwin-Pearce**

Newly elected as John Denbee has retired. He plans to focus on traffic, speeding and highways including safety for young families. He also plans to focus on recycling and littering in rhines. He is contactable via email on [Graham.Godwin-Pearson@sedgemoor.gov.uk](mailto:Graham.Godwin-Pearson@sedgemoor.gov.uk)

**6. Local MP Report    James Heapey**

His focus has been on the local plan, expansion to Bristol airport and the debate of junction 21a which North Somerset Council support however this will reduce business from our area. Weston Hospital will not be closing A&E, major trauma will go to Taunton or Bristol. There

# Compton Bishop Parish Council

have been concerns of the number of houses being built, however there is a housing infrastructure fund that can support schools but not roads.

He answered a selection of questions from attendees at the meeting.

## 7. Parish Council Report

**Cllr Terry Mason (Chairman)**

The Council have received 17 planning applications and contributions to Axbridge and Cheddar Town/Axbridge Village plans and participated in Core planning strategy consultations.

An objection was made to an industrial size Power Generation Station on the border with Axbridge. The AX15/1 and development has been resolved after 100 years. Defibrillators are now on site in the parish. Village signs and Finger Post have been refurbished. Volunteer Group has been formed which has saved the Council the expense of contractors. There is now a dog bin Church Lane, Compton Bishop. The Council have helped to prevent Axbridge Post Office Closure.

## 8. Cross Memorial Hall Committee Report **Laelia Gold**

Good attendance with a variety of weekly/monthly events. In April the hall had over 33 events take place in the hall including Council meetings and quizzes. The old dishwasher has been replaced and new items purchased. A new emergency exit for disabled users has been created. There are plans to install wifi with support from the Parish Council. There is a vacancy for a new chairperson. Thanks were given to all involved within the committee and its supporters.

## 9. Cray Charity Report:

**Terry Mason**

The charity provided £2905 in grants to 12 people during the year. £750 was given for private tuition to one young resident. The foundation has grown its assets which are managed well by the trustees. Plans remain to keep the foundation at the same level and social media has been used for the first time this year and users are welcomed to like and share the page.

## 10. Neighbourhood Watch Report:

**Eddie Farley**

The police are now informing our co-ordinators through the 'Alert' system of any report that is relevant. This system will reduce response time, however those without internet access will be less informed. The previous link for the Police has retired and they are now recruiting a replacement. Thanks to all the residents who support the scheme. A coordinator for group a has moved and a new volunteer is required, please contact [jefcare@btconnect.com](mailto:jefcare@btconnect.com) or [allan.trueman@btinternet.com](mailto:allan.trueman@btinternet.com) for further details if you are interested in volunteering. New residents can sign up to the scheme and this can lower house insurance. The neighbourhood police sergeant is Joe Piscina and is supported by

# Compton Bishop Parish Council

PCSO's Jake Dade and Bethany Harrington. No subscription fees required as adequate funds available.

## 11. Other Reports

Footpaths

Richard Parker

In our Parish we are privileged to live in a stunning area with open countryside and the Mendip Hills Area Of Outstanding Natural Beauty (AONB) on our doorsteps. The open countryside of Crook Peak, Wavering Down, Cross Plain and Kings Wood is owned, managed and protected (for the nation) by National Trust and is open to everyone.

We have 31 public rights of way, 22 Footpaths and 9 Bridle Ways. The open countryside of the Mendip Hills (NYT owned) has a further 5 permissive bridleways and also an extensive network of paths formed by people and grazing animals.

What about maintenance? Landowners must keep the route visible and not obstruct or endanger users. This means that some paths may get overgrown. SCC has a scheme for volunteers to help keep paths clear. Training and certification is provided and I have been doing this over the last 4 years. Most paths are OK but I do about 20 brush cutter sessions between May and October to keep the growth down.

**Conditions of Footpaths** : Most paths are OK and I have walked most, but not all. As a volunteer for NT I also keep a close eye on paths and bridleways on our hills as well. Our biggest issue was AX15/1 which is near The Webbington Hotel and has been a long running issue. In January 2013 reports of JCB excavation and preventing access to the path – the landowner and developer obstructed moves to keep the path open and a long running formal investigation eventually had the path re-opened on 26<sup>th</sup> September 2018.

**Grazing on the hills** : Because of the grazing animals who help control scrub and grassland, is important that the general public are aware of legislation that requires dog owners to follow the countryside code and keep dogs within sight at all times and on a lead near any animal and keep to the paths. A number of sheep have been killed by dogs. At least two owners have

**Quote from the Countryside code** :The access rights that normally apply to open country and registered common land (known as 'Open Access' land) require dogs to be kept on a short lead between 1 March and 1 July, to help protect ground nesting birds, and all year round or near farm animals.

Many web sites and magazines feature the jewel in our parish. 'Countryfile' magazine says it all, "*Crook Peak is one of the most important and distinctive features of the Somerset landscape*". 'Visit Somerset' says "*The one with the distinctive conical peak! This the highest of the six hills. From here you can take in the fantastic 360° views along the length of the Mendip Hills, across the Somerset Levels and across the Bristol Channel towards Wales.*"

Highways

Cllrs McCarthy & Parker

The finger posts were restored and repaired look lovely in the parish There are concerns regarding the pots positioned on grass verge near the New Inn to prevent

# Compton Bishop Parish Council

cars parking have resulted in pedestrians having no or limited space to pass. Risk of trips are concerning as there are no pathways. Some homes do not have parking and need to park on the road. There are also concerns regarding the junction of the A38 as crossing is a problem with cars parked in the bottleneck. There are now double yellow lines to prevent parking and residents are asked to call 101 if vehicles are parked at this pinch point. The Dept of Transport are to review speed limits in rural areas. The Cross to Webbington road has the national speed limit and there are a high volume of cyclists and walkers using this road. Vehicles only slow down for horses. 1071 were killed on rural roads last year. Police feel there is no issue on the road, however a request for speed bikes to assess the situation has been made. Negotiations are planned with the National Grid to turn the layby into a restful location to stop and for motorists to consider the area they are travelling through. Cllrs are available to help residents and can be contacted regarding overgrown hedges, pot holes or any highway issue.

Volunteer group

Cllr Maggie Pritchard

Thanks to all who have helped. Please water flowers if they need it. Volunteers are needed and seasonal tasks and include grass and hedge cutting, strimming and flower watering. Litter picking needs to be carried out twice yearly. Maintenance to the bench near the village hall is needed. The village sign has been washed. Bow Bridge would benefit from steps and volunteers are needed to carry this out. Photos of community events can be placed on the notice board and the plastic signs near the White Hart would look lovely with the history of the village added to them. Helpers of all ages are needed for all aspects of the village, please let us know if you are interested.

Cross Lane

Tess Gill

A safety audit said lights were needed and cllrs met the lighting committee who informed us we needed to have a bat survey. One was completed in April however not many were found. Another will be carried out in June. Work could begin late this year or early next. Landowners of the field are not keen to support however the new district councillor Godwin-Pearson has offered help and will be available to support. There are 3 residents with mobility scooters who would like to use the path but are unable to do to its terrain. Letters have been received and will used to support the campaign. Young mothers would also like to use the path with pushchairs, however many are reluctant due to cattle in the field and gates would be needed for safety

# Compton Bishop Parish Council

purposes. The road is dangerous, and the group would like to reassure the landowners that they just want to have a safe footpath and there is no other agenda. The group will write to Somerset County Council about supporting their issue. There will be reference to Equality Act.

Telephone Kiosks/Defibrillators

Cllr Tracey Brownlow

The two BT kiosks are owned by the Parish Council and have defibrillators in both, there is also one at the Webbington Hotel. We are only 4 minutes away from the nearest machine. The postcode will be given of the nearest defibrillator by the ambulance if you make a 999 call and you will be given the code to access them. None of the 3D defibrillators have been deployed so far. Have a list of neighbours who you can contact for help in case of emergency. If CPR is given there is a 30-40% chance of survival, however using a defibrillator will increase the chance of survival to 74%. They can be used by anyone. Thanks to the guardians who check them bi-monthly and record the details on the ambulance website. Requests were made for a refresher course.

Wildlife site

Sarah Ayling

There have been changes to the trees and some have been felled. Some are still in situ and others have been cut into logs. Brambles have been removed and seedlings planted in the area. A variety of wildlife spotted in the area including tawny owls, woodpeckers, foxes and badgers. Bird boxes have been repaired and workshops are hoped to build them and for families to take part. Working parties help when asked and cut grass. Garden rubbish has been dumped by the pond. If you see anyone doing this please take photos of them in the act. And send to either the group or Sedgemoor District Council. Volunteers required for toad patrolling, they always migrate back to the pond where they were born and move after dusk. A patrol would help to keep them safe.

Cross Connections

Ruth Orris

Membership has deteriorated however the group is back up and running. They are involved in events (including a quiz night at the village hall) for all ages, not just for children and would like support from villagers. Hopes for a picnic in the quarry, carol singing in the White Hart and skittles. Facebook provides information and has contact details. You can receive emails by signing up for notifications. The group would like to link to other groups to build a better network of support. Everyone is welcome to their open meetings.

# Compton Bishop Parish Council

Gardening Club

Pauline Warner

There is a new committee of 3 members. Visits and talks planned for garden centres. There is a separate committee for the show which will be held on 24.8.19. New members welcome and they meet every 3<sup>rd</sup> Thursday in the village hall at 7.30pm. Plants are for sale and will be discussed at their next meeting.

Crook Peak Parishes

Stephen McColgan

St Andrews at Compton Bishop are one of 6 that make up the Crooks Peak Parishes. They have one part time rector to 1500 people with no public funding. There is a budget of £30000 to raise to support the rector, her house and pension. No funding received from the Diocese of Bath and Wells. There are 2 wardens for the church. Many activities for people to join. There are 2 working parties for the church yard. A lunch in November is a good fund raiser to help pay toward insurance. The recent jumble sale made £300. Main painting has been done to the rectory wall. They are supported by friends of Compton Bishop Parish Church and has stood for 700 years. A new grass cutter is on hand to maintain the areas. They welcome support and thanks to all that already do support them.

Update on National Grid

Richard Parker

A public 'Drop-In' exhibition was held in Biddisham Hall where we met with the project team for this phase.

National Grid has started the first phase of their connection project. We have seen and experienced the creation of a works access in **Tarnock** to the main construction compound for the underground cable works. This compound will house site offices, areas for storing construction equipment and materials and also parking and staff welfare facilities.

The main construction compound for the T-pylons will also be sited here.

A haul road will be constructed along the length of the cable run and a manned crossing point will be located on Sevier Road near Webbington Farm.

At Sandford, the main construction compound for the substation will be just west of the main village. Smaller compounds at Towerhead, Castle Hill, Barton and the site of the new cable sealing end compound will store materials and equipment.

Preparatory works has included vegetation clearance, coppicing and topping trees. The purpose is to prevent wildlife from nesting in areas where the construction works will take place. They will also be installing reptile fencing to prevent newts and snakes entering areas where excavation would remove their habitats.

A cable sealing end compound will be constructed at Biddisham, adjacent to the M5. While there will be some screening with new planting of trees, it will be visible from Crook Peak.

# Compton Bishop Parish Council

National Grid's initial plan was to excavate the trench for the cables from the sub-station at Sandford to the Cable sealing end compound at Biddisham, install the cable, and do the jointing then in-fill. National Grid have now agreed not to excavate the whole length from Sandford to Biddisham but will dig small lengths of trenches, lay the cables, joint cables and backfill before moving on to the next trench. The Construction phase for undergrounding in this area started in the last few weeks and is planned to end June 2024.

The removal of overhead cables and existing lattice pylons is scheduled for is scheduled to start in June 2021 and be completed by June 2022.

## **Working hours**

Their agreed working hours will be between 7am to 7pm Monday to Friday and 8am to 5pm Saturday and Sunday.

Most work will be carried out on weekdays, although there will be occasions when they will need to work at weekends or outside the standard hours. These may include when they are working on a continuous process such as cable jointing, if adverse conditions or ground conditions cause delays, or to avoid traffic delays during the week.

Keep track of what's happening by viewing their website - [hinkleyconnection.co.uk](http://hinkleyconnection.co.uk)

## **12. Public Open Forum**

None

Date of next meeting 15<sup>th</sup> May 2019 at 7.30

**End of minutes**

# Compton Bishop Parish Council

Minutes for the Parish Council meeting held on 12<sup>th</sup> June 2019 at 7.30 pm

Present- Cllrs T Mason, A Lane, M Rolfe, D McCarthy, M Pritchard, E Parker.

Parish Clerk S Diaz

**1. To receive any apologies for absence**

Cllr Brownlow sends apologies

**2. To resolve to approve the minutes of the Parish Council Meeting held on 8<sup>th</sup> May 2019**

It was resolved to approve the minutes of the Parish Council meeting held on 8<sup>th</sup> May 2019.

**3. To receive any declarations of interest in items on this agenda.**

There were no declarations of interest

**4. To receive any matters arising from the previous minutes which are not agenda items.**

There were no matters arising from the previous minutes.

**5. Clerk's Report**

A VAT return will be completed for 2016-2019, Sedgemoor District Council are providing a planning seminar for Cllrs to attend at on 18<sup>th</sup> or 30<sup>th</sup> July 2019, Cllrs advised of their choice of date.

**6. To consider the July meeting arrangements.**

It was resolved that the 10<sup>th</sup> July 2019 meeting would be cancelled due to the clerks pre-booked annual leave prior to accepting the post. However, should a planning application be received a meeting will be arranged.

**7. Finance Matters**

Finance (Clerk)

Financial Statement/Audit – **It was resolved to approve the bank reconciliation and the audit documents are now on the website.**

2019/20 budgets – **Budget was circulated prior to the meeting**

Payments (Clerk)-**It was resolved to approve the following payments:**

Sedgemoor District Council-uncontested election fee £100

M Pritchard-Fence paint £6.99

Clerk expenses-postage, mileage, paper, stationary £33.79

R Young-Internal audit fee £20.00

SALC Councillor essentials training 24.4.19 £25.00

**8. Planning Matters**

Results of Planning applications for May/June 2019

21/19/00004 - Webbington Farm, Barton Road, Webbington, Axbridge, Somerset, BS26

2HT Erection of agricultural building to house cattle-**Granted Permission**

Planning Applications received:

21/19/00006- **Location:** Newland Farm, Turnpike Road, Lower Weare, Axbridge, BS26 2JE

**Proposal:** Erection of general purpose agricultural building for the storage of hay and agricultural machinery.

# Compton Bishop Parish Council

It was resolved that Council is supportive of the Application provided that Somerset District Council establishes, beyond reasonable doubt, that there is a proven agricultural need for the agricultural building that outweighs the negative impact it will have on the countryside.

**If there is not a proven agricultural need, Council hereby objects to the Application on grounds of its negative impact on the countryside.**

It was noted that new members are welcomed for the Planning Advice Group and interested parties should contact Cllr Rolfe.

## 9. Highways and Environment Matters

Foot path issues

Cross to Axbridge safe footpath campaign (EP)

**The bat survey has been postponed until the end of June. Letters have been sent to the Doctor's surgery in Axbridge, however no response has been received. A meeting will be held on Friday 17.6.19 between County Cllr Bob Filmer, District Cllr Graham Godwin-Pearson, Cllr E Parker and R Parker to discuss how to move the project forward.**

Rackley Lane bridge (EP)-R Parker has spoken to the Farmer who feels it is not his role to make repairs. R Parker has contacted environmental health.

Other Highway issues

Psychological traffic calming (DM)-Cllrs D McCarthy and E Parker will compile a report on road safety. A meeting is planned in 4 weeks' time with County Cllr Filmer to discuss ways how to improve the situation. Cllr E Parker will order a verge protector to show the Cllrs to see if this will be suitable. Properties will be asked to cut back overhanging hedges and maintain the area. The White Hart Inn will house bicycle racks which will be installed over the next few weeks.

Webbington Road car pull in area - ideas for area/funding(DM)- There is no owner listed at Webbington Road Car Park. Therefore, it cannot be supported/funded by Hinkley Point. There has been fly tipping in the area which has been cleaned by clean surroundings and a notice placed to say it is illegal to fly tip. Cllr D McCarthy will ask Callow Rock for boulders to place in the area. S Brinson will be asked to rotavate the area. Alternative items for the area will be discussed at the next meeting and a suggestion for a notice board in the area was made and a funding application will be made to Hinkley Point.

## 10. Community Volunteer Group (MP)

**Additional weeding is needed near the motorway bridge. More volunteers are required.**

Village Hall Committee report (EP)

Online bookings and payments are planned to take place. Keith Ayling is now Treasurer. Cllr T Mason and R Parker will research costs for a projector for the Village Hall.

**Date of Next Meeting – An extra ordinary meeting will be held at 7pm on 18<sup>th</sup> June 2019 at St Andrews Church, Compton Bishop. The next Parish Council meeting will be held on 14<sup>th</sup> August 2019 at 7.30pm at Cross Village Hall.**

# Compton Bishop Parish Council

End of minutes

# Compton Bishop Parish Council

Minutes for the Extra Ordinary Parish Council meeting held on 18<sup>th</sup> June 2019 at 7.30 pm

Present- Cllrs T Mason, A Lane, M Rolfe, M Pritchard, E Parker, T Brownlow.

Parish Clerk S Diaz

**1. To receive any apologies for absence**

Cllr McCarthy sends apologies

**2. To resolve to approve the minutes of the Parish Council Meeting held on 12<sup>th</sup> June 2019**

It was resolved to approve the minutes of the Parish Council meeting held on 12<sup>th</sup> June 2019.

**3. To receive any declarations of interest in items on this agenda.**

There were no declarations of interest

**4. To receive any matters arising from the previous minutes which are not agenda items.**

There were no matters arising from the previous minutes.

**5. Finance Matters**

Payments (Clerk)

Rita Tyas £104.49-Containers and compost

**It was resolved to approve the payment to Rita Tyas of £104.49**

**6. Planning Matters**

Planning Applications received: **17.19.00056**

Land At, Steart Bushes, Wedmore Road, Cheddar, Somerset, BS27 , Erection of 9 No. dwelling houses, Full planning permission

**It was resolved that the Council objects to the Application. It fails to prioritise Transport, C5 Specific Scheme "Improvements to the junction of A38/371 and Cross Lane".**

**Date of Next Meeting – 14<sup>th</sup> August 2019**

# Compton Bishop Parish Council

End of minutes

# Compton Bishop Parish Council

Minutes for the Parish Council meeting held on 14<sup>th</sup> August 2019 at 7.30 pm  
Present- Cllrs M Rolfe, M Pritchard, E Parker, T Brownlow, D McCarthy.

County Cllr B Filmer

Parish Clerk S Diaz

## 1. To receive any apologies for absence

Cllr Mason and Cllr Lane send their apologies.

## 2. To resolve to approve the minutes of the Parish Council Meeting held on 18<sup>th</sup> June 2019

It was resolved to approve the minutes of the Parish Council meeting held on 18<sup>th</sup> June 2019.

## 3. To receive any declarations of interest in items on this agenda.

Cllr Brownlow declared a declaration of interest in agenda item 7bii.

## 4. To receive any matters arising from the previous minutes which are not agenda items.

There were no matters arising from the previous minutes.

## 5. Clerk's Report

The clerk reported that the VAT return had been sent to HMRC and that Cllr Mason had agreed to attend the workshop at Bristol Airport as representative of the Council.

## 6. Finance Matters

Finance (Clerk)

Financial Statement- **It was resolved to approve the bank reconciliation 2019/20 budgets-This was circulated prior to the meeting**

Payments (Clerk)- **It was resolved to approve the following payments:**

Zurich Insurance - £420.07

Clerks expenses including Microsoft Office annual subscription £74.84

SALC Cllr essentials training 8.7.19 £50.00

SDC-Clerk salary/HMRC/Home allowance June £367.60-paid by Direct debit

SDC-Clerk salary/HMRC/Home allowance July £367.60-paid by Direct debit

## 7. Planning Matters

Results of Planning applications for June/July 2019

21/19/00003, 21/19/00004 21/19/00006 **These applications have all been granted permission.**

Planning Applications received:

21/19/00007-**Location:** 16+17 Big Tree Close, Compton Bishop, Axbridge, Somerset, BS26.

**Proposal:** Outline planning with some matters reserved for the erection of 1No. dwelling and formation of vehicular access.

**The Council does not object to this Application.**

**Comment**

# Compton Bishop Parish Council

The Council is mindful of neighbours' concerns in respect of loss of privacy. It would seem appropriate to this Council that the Applicant, Neighbours and SDC's Planner, work together to agree a mutually acceptable scheme that safeguards the interests of all affected parties.

21/19/00008-**Location:** Orchard Cottage, Butts Batch, Compton Bishop, Axbridge, Somerset, BS26 2HF **Proposal:** Demolition of existing car port and lean-to and the erection of a double garage.

**The Council does not object to this Application.**

**Comments the Council would have made in respect of wildlife and lighting have been dealt with by the Ecologist.**

21/19/00009 - **Location:** Hunt Kennels, Kennel Lane, Webbington, Axbridge, Somerset, BS26 2HS **Proposal:** Variation of Condition 1 of Planning Permission 21/18/00015 (Variation of Condition 2 of Planning Permission 21/15/00017) to amend the approved plans to allow for amendments to the design and layout of Unit 2 and 3.

**The Council does not object to this Application**

## Comment

**Council is mindful of a neighbour's concerns in respect of rooflights and loss of privacy. It would seem appropriate to this Council that the Applicant, Neighbour and SDC's Planner, work together to agree a mutually acceptable scheme that safeguards the interests of all affected parties.**

21/19/00011- **Location:** Underdown, Webbington Road, Compton Bishop, Axbridge, Somerset, BS26 2EL. **Proposal:** Retrospective application for the change of use from a detached domestic building to a holiday let.

The Council objects for the following reasons;

- The Council is of the opinion that the condition and reason, which SDC's imposed when granting permission for the garage, remain entirely applicable. (PA.21.02.00007 refers)
- Access and egress to the proposed Holiday Accommodation is on a 'blind' bend on the Webbington Road. This road is used by heavy vehicles which constantly service the surrounding fields and Thatcher's Cider orchards. The access is not suitable for holiday traffic. It is relevant that access is shared with the adjoining property, so three properties would be sharing one access point on a blind bend.

02/16/00030**Location:** Land To The South Of, Houlgate Way, Axbridge, BS26

# Compton Bishop Parish Council

**Proposal:** Outline planning permission (appearance layout, scale, landscaping reserved matters) for the erection of up to 53 dwellings (30% affordable dwellings) and creation of access.

**The Council objects to the Application because:**

- **The proposed development is located in unspoiled countryside outside the existing settlement boundaries of Axbridge. There are no valid reasons to develop the countryside (Policy T2a and C01 and Statement by Prime Minister, Boris Johnson (attached)).**
- **There are no unmet housing needs that would warrant a development of such size. (Policy T2a.)**
- **The development would result in significant adverse visual effects and light pollution especially when viewed from the immediately adjacent Mendip Hills AONB landscape. Such effects and pollution would not be diminished by mitigation measures. (Policies D19, D24 and D31)**
- **The development would increase vehicles using Cross Lane and the A38/371 junction. There are no proposals for dealing with the impact of the development on the dangerous Cross Lane and the lethal A38/371 junction (Policy C5)**
- **The Application runs counter to the aforesaid Statement by Prime Minister, Boris Johnson.**

## 8. Highways and Environment Matters

Foot path issues

**Cross to Axbridge safe footpath campaign (EP)-Cllr Filmer confirmed that a meeting had taken place and there are ongoing discussions with the landowner. Cllr Taylor at Somerset County Council had written to the second landowner and is awaiting a response.**

**Rackley Lane bridge (EP)- Cllr Parker will continue to liaise with a new contact at Environment Agency regarding funding.**

Other Highway issues

**Psychological traffic calming (DM)-Details will be available at the next meeting.**

**Webbington Road car pull in area - ideas for area/funding (DM)-The area is overgrown and needs to be cleared.**

**The clerk will ask Steve Brinson for a quote to clear the area and to cover in gravel. Cllr Parker expressed her appreciation for Sedgemoor District Council who have cut back the paths. Cllr McCarthy contacted Somerset County Council regarding the large machinery on the Webbington Road and is awaiting a response.**

## 9. To consider the sandblasting of the two bike racks and installation fee of £110 at the White Hart.

**It was resolved to sandblast the two bike rack and install them at the White Hart at a cost of £110.00.**

# Compton Bishop Parish Council

10. To consider the purchase and installation of a Projector for the Village Hall, cost approx. £2500-£3000 by applying for funding through the National Lottery or by using Parish reserves.

It was resolved in principle to purchase and install a projector for the village hall at a cost of £2500-3000 through lottery funding, however a report regarding costings and accountability is required for the next meeting for approval.

11. To consider changing the correspondence address for the HSBC Compton Bishop Parish Council account to the new clerk Sally Diaz at 17 Sealey Close, Draycott, Cheddar, BS27 3UA.

It was resolved to change the correspondence address for the HSBC Compton Bishop Parish Council account to the new clerk Sally Diaz at 17 Sealey Close, Draycott, Cheddar, BS27 3UA.

12. To consider the cost of approximately £90 for the annual upkeep of the car park toilet of St Andrew's Church.

It was resolved that Cllr Brownlow would request information from the Church regarding access to the toilet and the possible addition of a kissing gate at the site and would report back at the next meeting. The Council have provisionally proposed that the church grant of £450 would include the service cost of the toilet each year. This will be discussed in more detail at the next meeting.

13. To consider the purchase of a plastics recycle bin for the parish.

This item was removed from the agenda due to Sedgemoor District Council being unable to remove the item on a regular basis.

14. To consider purchasing bird boxes for the parish.

It was resolved to purchase bird boxes for the parish. Cllr Pritchard will liaise with S Ailing for exact amounts required at a cost of £5 each.

15. To consider bi-weekly bus pick-ups on a Wednesday and Saturday.

It was resolved that that the clerk would ask First Bus if additional stops could be made on a Wednesday and a Saturday for residents to attend the market in Wells.

16. To consider the purchase of additional notice boards for the parish.

It was resolved that funding from National Grid would be requested to purchase new notice boards for the parish. Cllrs Pritchard, McCarthy and Parker would look at the existing boards and obtain a quote from Arial signs. A bigger notice board is required for the hall.

17. To consider the purchase of verge protectors £49.50 in Cross where the road is narrow.

It was resolved that 9 small verge protectors at a cost of £4 each and 6 large verge protectors at £4.50 would be purchased and installed by the village maintenance group. Total cost £63.00.

18. To consider installing a post of £10 for a no tipping sign at the car pull in area on Webbington Road.

The item was removed from the agenda as a post was sourced for the area free of charge.

19. Report on H C funding - Hedge/Tree screening along M5 section that is on same level as farmland (noise levels for Kennel Lane area) (DM).

Cllr McCarthy will discuss the issue with the landowner regarding feasibility and Cllr Parker will ask the National Grid for funding.

# Compton Bishop Parish Council

**20. HAG - report on Pedestrian Safety & Highway Issues for Compton Bishop parish (DM)-**

**More details will be provided at the next meeting**

**21. Community Volunteer Group (MP)**

**Work is planned for the winter tubs.**

**22. Village Hall Committee report (EP)**

Jo Smith is the new Chairperson, the bookings are good and the team work well. A Health and Safety check has been completed.

**Date of Next Meeting – 11<sup>th</sup> September 2019**

**Meeting closed at 9.23pm**

**End of minutes**

# Compton Bishop Parish Council

## Minutes for the Parish Council Meeting held on 11th September 2019 at 7.30 pm at the Village Hall, Cross

Present- Cllrs M Mason, A Lane, E Parker.

County Cllr B Filmer

Parish Clerk S Diaz

### 1. To receive any apologies for absence

Cllrs D McCarthy, T Brownlow, M Rolfe and M Pritchard send their apologies.

### 2. To resolve to approve the minutes of the Parish Council Meeting held on 14<sup>th</sup> August 2019

It was resolved to approve the minutes of the Parish Council meeting held on 14<sup>th</sup> August 2019.

### 3. To receive any declarations of interest in items on this agenda.

There were no declarations of interest in agenda.

### 4. To receive any matters arising from the previous minutes which are not agenda items.

There were no matters arising from the previous minutes.

### 5. Clerk's Report

The clerk reported that an update had been received from Cllr T Brownlow regarding the installation of the toilet at the church car park. It is now in place however it is only being used for Church events and is locked at all other times. The verge protectors that had been approved to buy should be taken from the general maintenance budget. The paint for item 15 totals £28.70. The clerk asked that all requests for purchases on the agenda should include which budget it is to be taken from. The Crooks Peak car park will be taken from the budget for new clerk training.

### 6. Finance Matters

Finance (Clerk)

Financial Statement- A VAT refund received - £534.69

**It was resolved to approve the bank reconciliation**

2019/20 budgets-**This was circulated prior to the meeting**

Payments (Clerk)- **It was resolved to approve the following payments:**

Clerks expenses- £14.85

SDC-Clerk salary/HMRC/Home allowance August £367.60-paid by Direct debit

### 7. Planning Matters

Results of Planning applications for June/July 2019

21/19/00007-**Location:** 16+17 Big Tree Close, Compton Bishop, Axbridge, Somerset, BS26.

**Proposal:** Outline planning with some matters reserved for the erection of 1No. dwelling and formation of vehicular access. Application Withdrawn

21/19/00008-**Location:** Orchard Cottage, Butts Batch, Compton Bishop, Axbridge, Somerset, BS26 2HF **Proposal:** Demolition of existing car port and lean-to and the erection of a double garage.- Awaiting decision

21/19/00009 - **Location:** Hunt Kennels, Kennel Lane, Webbington, Axbridge, Somerset, BS26 2HS **Proposal:** Variation of Condition 1 of Planning Permission 21/18/00015 (Variation of

# Compton Bishop Parish Council

Condition 2 of Planning Permission 21/15/00017) to amend the approved plans to allow for amendments to the design and layout of Unit 2 and 3. Application approved

21/19/00011- **Location:** Underdown, Webbington Road, Compton Bishop, Axbridge, Somerset, BS26 2EL. **Proposal:** Retrospective application for the change of use from a detached domestic building to a holiday let. Awaiting decision

02/16/00030**Location:** Land To The South Of, Houlgate Way, Axbridge, BS26  
**Proposal:** Outline planning permission (appearance layout, scale, landscaping reserved matters) for the erection of up to 53 dwellings (30% affordable dwellings) and creation of access. Awaiting decision

## 8. Highways and Environment Matters

### Foot path issues

Cross to Axbridge safe footpath campaign (EP)-**ClIr Parker informed the council that B Myerson is stepping down as the lead liaison. ClIr Filmer informed the Council that the landowners of the field where the footpath is situated have responded, they do not want to alter the footpath as it goes onto private land and will not be safe to use. ClIr Filmer has spoken to colleagues at Somerset County Council and is awaiting to hear about alternative access.**

Rackley Lane bridge (EP)- **ClIr Parker has been corresponding with Rachel Pearce from the Rights of Way team at Somerset County Council who has said that she is dealing with this issue. The clerk will liaise with ClIr Parker and send a letter of support.**

### Other Highway issues

Psychological traffic calming (DM)-**Postponed until the October meeting.**

Webbington Road car pull in area – **Postponed until the October meeting.**

Cross Lane- Bat report and lighting (EP)-**A bat friendly lighting scheme is available. and ClIr Parker will forward the details to Somerset County Council.**

## 9. To consider a rota for Councillors to print and post minutes on the parish notice boards.

**It was resolved that the clerk will create a rota and send to the ClIrs to share this task.**

## 10. To consider sending a letter to English Heritage regarding the milestone on the A38.

**It was resolved to speak to Somerset County Council on ClIr Filmer suggestion regarding the stone before sending a letter to English Heritage.**

## 11. To consider sending a letter regarding the bridge on the public right of way on Rackley Lane.

**This was actioned on agenda item 8a.ii.**

## 12. To consider the purchase and installation of a Projector for the Village Hall, cost approx. £2500-£3000 by applying for funding through the National Lottery or by using Parish reserves.

**This item was postponed until the Parish Council have spoken to other groups regarding feasibility of installing a projector. ClIr Parker will send a letter to the groups. ClIr Mason will make enquiries regarding options how it can be mounted. Options for other forms of funding including a small grant scheme from Sedgemoor District Council are to be discussed with the Village Hall.**

# Compton Bishop Parish Council

**13. To consider the ongoing speeding issues on Webbington Road.**

This item is postponed until October and Cllr McCarthy's return. The clerk will liaise with the Traffic Engineer at Somerset County Council regarding assessing and monitoring speeding and options to address this issue.

**14. To consider the quote for £475.00 + VAT for the maintenance and laying of gravel at Crooks Peak Car Park.**

It was resolved that Cllr Parker would like to visit the site with Cllrs Mason, McCarthy and Lane to discuss options with the Contractor and the area to be covered.

**15. To consider funding the maintenance/painting of the bench in Compton Bishop by Compton Bishop volunteers.**

It was resolved to approve the payment of £28.70 for the maintenance materials for the bench in Compton Bishop.

**16. Community Volunteer Group**

Cllr Parker will price the notice boards in preparation for the National Grid grant.

**17. Village Hall Committee report (EP)**

Nothing to report

Date of Next Meeting – 9<sup>th</sup> October 2019

End of minutes

# Compton Bishop Parish Council

## Minutes for the Parish Council Meeting held on 9th October 2019 at 7.30 pm at the Village Hall, Cross

Present- Cllrs M Mason, A Lane, E Parker, M Rolfe, T Brownlow, D McCarthy.  
Cllr A Lane arrived at 7.50pm

County Cllr B Filmer

Parish Clerk S Diaz

### 1. To receive any apologies for absence-

Cllr Pritchard has resigned from the Council.

### 2. To resolve to approve the minutes of the Parish Council Meeting held on 11<sup>th</sup> September 2019

It was resolved to approve the minutes of the meeting held on 11<sup>th</sup> September 2019

### 3. To receive any declarations of interest in items on this agenda.

Cllr Mason declared an interest in agenda item 6.ai

### 4. Clerk's Report

**Training dates for the planning seminar at Sedgemoor District Council will be sent shortly.**

### 5. Finance Matters

Finance (Clerk)

Financial Statement-Precept received- **It was resolved to approve the bank reconciliation. The Cllrs were asked to consider budget planning for next year, the clerk will prepare a provisional budget where set costs appear annually and the Council can discuss parish plans at the November meeting.**

2019/20 budgets-The budget was discussed and areas where expenditure will be less has been identified.

Payments (Clerk) - **It was resolved to approve the following payments:**

Clerks expenses- £9.90

SDC-Clerk salary/HMRC/Home allowance September £367.60-paid by Direct debit

SDC-Dog bin emptying October 2019-March 2020 £250.85 -taken from Precept

Payment to A Lane for refreshments purchased for the Annual Parish Meeting £43.08

Cllr Mason left the meeting.

### 6. Planning Matters

Planning applications-

**Planning application number: 21/19/00012/CM**

Proposal: Erection of a single storey rear extension, store and front porch.

Location: Nether Compton, Vicarage Lane, Compton Bishop, Axbridge, Somerset, BS26 2HL

**It was resolved that the Council objects for the following reasons.**

# Compton Bishop Parish Council

That Council would withdraw its objections if the size of the extension was reduced as indicated ' hereunder'

That the Council does not object to the principle of an extension.

That it can understand the need for better living space.

That objections are in relation to design.

The property lies within The Mendip Hills AONB and can be seen from various vantage points.

The proposed extension is too large in relation to the present size of the semi detached dwellings. The extension including porch and store, represents a circa 90% increase in size of the semi detached building's footprint on the ground. If the principles of Local Plan Policy D12 (bullet points 3 and 7 refer) are applied, this is much too excessive. In this respect, CBPC, Village design Statement Clauses 6.1,6.3 and 6.9 are also relevant.

An extension ought to take cognisance of and not extend beyond the rear building line of the adjoining property. Reason: When viewed from vantage points within the AONB, the whole building should be relatively balanced and not 'hotch potch' in appearance.

A reduction in the size of the extension would result in a lesser footprint, an extension of appropriate scale and one that would sit better in its environment than the one presently proposed. It would also be compliant with the aforesaid Local Plan and Village Design Statement.

## Time Limit (Proposal)

The Council makes SDC aware of several properties in the Parish of Compton Bishop which have been the subject of Planning Approvals but which have been left for years in states of partial completion. This is particularly irksome where the properties lie in or adjacent to the AONB.

With regard to AONB developments, that Council proposes to SDC that it would not be unreasonable to impose a condition on all future developments (including this one) in or adjacent to the AONB, that requires the Applicant to complete the Approved works in accordance with a specified time period stated in the Planning Approval.

## Planning application number: 17/18/00073/SPH

Proposal: Outline application with some matters reserved for the demolition of existing buildings and erection of a mixed-use scheme comprising up to 100 residential units (Class C3), up to 60 bedspaces care/retirement facility (Class C3), up to 12 bedspaces extra care facility (Class C2), up to 250 sqm nursery use (Class D1), up to 750 sqm business use (Class

# Compton Bishop Parish Council

B1), and up to 5 live/work units (Class C3/B1), with ancillary works including landscaping, access, parking and circulation space.

Location: Land to the North of, Axbridge Road, Cheddar, Somerset, BS27

**It was resolved that the Council objects for the following reasons**

**For all the reasons given in previous CBPC responses, summarised below and cross referenced to the now adopted Local Plan**

**It is apparent that;**

**a)The development will have significant negative impact on the AONB and does not comply with Local Plan Policy D19.**

**b)No-one has addressed the impact additional vehicles generated by the development will have on the A371, Cross Lane and on the extremely dangerous A38/371 junction at The New Inn, Cross. The Application does not comply with Local Plan Policies C5 (Bullet Point 5), D13 and D14**

**Planning application number: 21/19/00014/DT**

Proposal: Outline application with some matters reserved, for the erection of a dwelling and garage.

Location: 16 & 17, Big Tree Close, Compton Bishop, Axbridge, Somerset, BS26

**It was resolved that the Council does not to object to this Application provided always that if outline permission is granted it shall be strictly for a single storey, single floor, bungalow.**

**To be mindful of neighbours' concerns. It would seem appropriate to PAG that the Applicant, Neighbours and SDC's Planner, work together to agree a mutually acceptable scheme that safeguards the interests of all affected parties.**

Results of Planning applications for August/September 2019

21/19/00008-**Location:** Orchard Cottage, Butts Batch, Compton Bishop, Axbridge, Somerset, BS26 2HF **Proposal:** Demolition of existing car port and lean-to and the erection of a double garage.- Awaiting decision

21/19/00011- **Location:** Underdown, Webbington Road, Compton Bishop, Axbridge, Somerset, BS26 2EL. **Proposal:** Retrospective application for the change of use from a detached domestic building to a holiday let. Awaiting decision

02/16/00030**Location:** Land To The South Of, Houlgate Way, Axbridge, BS26

# Compton Bishop Parish Council

**Proposal:** Outline planning permission (appearance layout, scale, landscaping reserved matters) for the erection of up to 53 dwellings (30% affordable dwellings) and creation of access. Awaiting decision

## 7. Highways and Environment Matters

### Foot path issues

Cross to Axbridge safe footpath campaign (EP) – The group met last month and had a supportive meeting with Graham Page from Axbridge Town Council and Graham Godwin-Pearson from Sedgemoor District Council who spoke of work taking place in Axbridge. The clerk will send a letter to Axbridge Town Council to ask for regular updates. Chris East is hopeful of the kissing gate proposal and District Cllr Godwin-Pearson will continue to follow this up.

Rackley Lane bridge (EP)-There has been no response from Rachel Pearce at Somerset County Council. The clerk will look at correspondence from the Somerset Rivers Authority to establish if they may be able to assist.

### Other Highway issues

Psychological traffic calming (DM)-A letter has been given to John Woodman, Cabinet Member for Highways with correspondence from four parishioners regarding speeding concerns. We are awaiting a response. A report has been done by the department of transport regarding psychological calming and suggesting removal of white lines, placement on sight lines and removing road signs and markings. Chicanes are not always effective; more information is required. The Webbington Road has many vulnerable cyclists and walkers and the speeding has now altered with speeds ranging from 60mph to 40mph. Residents are encouraged to contact Somerset County Council with their concerns. Cllr McCarthy will arrange to meet with landowners to discuss tree/hedge planting for section that has no screening next to the M5 to help reduce noise pollution for Kennel Lane

Options of speaking to landowners to plant trees and shrubs in kennel lane to reduce noise. SID's are available at a cost of £2500-3000. Options to place speed stickers on recycle bins to reduce speed and the traffic engineer at Somerset County Council has been contacted.

Webbington Road car pull in area - ideas for area/funding (DM)-The Cllrs will meet the contractor to discuss clearing the area. Discussions on possible tree planting.

Cross Lane – Bat report and lighting (EP)-The bat survey has been completed but needs to go for further approval. The funds are still available for the project.

## 8. To consider a new signatory for the Lloyds and HSBC Account

**It was resolved that Cllrs Rolfe and Parker would be added to the accounts as signatories**

## 9. To consider the purchase and installation of a Projector for the Village Hall, cost approx. £2500-£3000 by applying for funding through the National Lottery or by using Parish reserves.

**It was resolved that Cllr Mason is in the process of obtaining another quote and arrange a meeting at the hall with the supplier. Cllr Lane has letters of support for the national lottery funding from**

# Compton Bishop Parish Council

local groups who use the hall. A survey letter will be created to establish what the villagers would like from the Village Hall. Residents will be able to repond via email or by posting the paper copy back to the Council or via a drop in box in the parish. Details to follow

## 10. To consider the ongoing speeding issues on Webbington Road.

It was resolved that the Council would continue to persue a solution to speeding issues on Webbington Road.

The Webbington Road has many vulnerable cyclists and walkers and the speeding has now altered with speeds ranging from 60mph to 40mph. Residents are encouraged to contact Somerset County Council with their concerns.

Cllrs discussed planting trees regarding physcological traffic calming and possibly the pull in area. SID's are available at a cost of £2500-3000. Options to place speed stickers on recycle bins to reduce speed and the traffic engineer at Somerset County Council has been contacted. Cllr McCarthy will attend Loxton Parish Council to discuss the matter.

## 11. To consider adopting the Vexatious and communication correspondence Policy.

It was resolved to adopt the Vexatious and communication correspondence Policy.

## 12. To consider the quote for £475.00 + VAT for the maintenance and laying of gravel at Crooks Peak Car Park.

It was resolved to postpone this item until the next meeting

## 13. To consider a course of action for unfinished building work.

This was covered in agenda item 6ai.

## 14. To consider applying for The Burnham & Weston Energy Sunshine Fun.

It was resolved that the clerk would provide more information and Cllr Lane would ask the Village Hall if they have any requirements.

## 15. To consider the superfast broadband options for the Parish

It was resolved that a representative from Giga clear will be invited to do a Q&A session at the next meeting.

## 16. Community Volunteer Group

Cllr Brownlow is the community volunteer organiser for Compton Bishop. Mrs Pritchard will be asked if she would like to continue the role of co-ordinator for Cross.

## 17. Village Hall Committee report (EP)-

No additional report

Date of Next Meeting – 13<sup>th</sup> November 2019

End of minutes

# Compton Bishop Parish Council

# Compton Bishop Parish Council

## Minutes for the Parish Council Meeting held on 13th November 2019 at 7.30 pm at the Village Hall, Cross

Present- Cllrs D McCarthy (chair), E Parker, M Rolfe, T Brownlow  
Parish Clerk S Diaz

### 1. To receive any apologies for absence

Cllrs Mason and Lane sent apologies for absence.

### 2. To resolve to approve the minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2019

It was resolved to approve the minutes of the meeting held on 9<sup>th</sup> October 2019

### 3. To receive any declarations of interest in items on this agenda.

There were no declarations of interest

### 4. Clerk's Report

Training event reminder on 28.11.19 for those attending Sedgemoor Planning seminar. To consider plans for the Parish regarding VE day celebrations on 8.5.20 and to include a budget to support the event. The White Hart will allow a box to collect surveys and other boxes will be located at Cllr Mason and Cllr McCarthy's porches of their properties. Cross connections will allow the paper survey to be attached to their issue and an update will be provided by Cllr Lane in due course on the progress of the survey.

### 5. Finance Matters (Clerk)

To consider the bank statement and budget. **It was resolved to approve the bank statements.**

To consider the following payments - **It was resolved to approve the payments listed below.**

Clerks expenses- £49.14

SDC-Clerk salary/HMRC/Home allowance October £367.60-paid by Direct debit

Payment to R Parker for Spanglefish website hosting £29.95

Payment to Chris Laney for £70 for bulbs/plants for tubs.

Payment to Cross Village Hall for room rental £126.00

Payment to E Parker for Verge protectors £81.00

### 6. Planning Matters

Planning applications-

**Planning application number:** 21/19/00013/CM

**Proposal:** Erection of two storey extension to side (North East) elevation and single storey extension to rear (South East) elevation. Erection of a detached garage. Installation of dormer window to rear (South East) elevation to allow for conversion of loft to living accommodation.

**Location:** 2 New Cottages, Bridgwater Road, Cross, Axbridge, BS26 2EB

# Compton Bishop Parish Council

It was resolved that the council would object to this application, however the Council would withdraw its objection if appropriate amendments were to be made to the design in respect of 'Reasons for Objection' set out hereunder.

## Reasons for Objection

That Council does not object to the principle of an extension.

That it can understand the need for larger living space.

That its objection is in relation to design.

## Design

The property lies within The Mendip Hills AONB and can be seen from various vantage points on the Hills and from the A38. There is concern over the visual impact arising out of the following.

- There are inconsistencies in the brick detailing at the corners of the building and around the openings on the north elevation. The detailing needs amending for consistency.
- The flat roof dormer detailing is out of keeping with the property and other properties in the locality. Furthermore, no details of the dormer exterior facing materials have been disclosed. A more appropriate design should be considered along with disclosure of the materials to be used.

Currently, the design does not comply with Compton Bishop's Village Design Statement, Page 11 Clause 6.

Results of Planning applications for August/September 2019

### **Planning application number: 21/19/00012/CM**

Proposal: Erection of a single storey rear extension, store and front porch.

Location: Nether Compton, Vicarage Lane, Compton Bishop, Axbridge, Somerset, BS26 2HL

**Awaiting decision**

### **Planning application number: 17/18/00073/SPH**

Proposal: Outline application with some matters reserved for the demolition of existing buildings and erection of a mixed-use scheme comprising up to 100 residential units (Class C3), up to 60 bedspaces care/retirement facility (Class C3), up to 12 bedspaces extra care facility (Class C2), up to 250 sqm nursery use (Class D1), up to 750 sqm business use (Class B1), and up to 5 live/work units (Class C3/B1), with ancillary works including landscaping, access, parking and circulation space.

Location: Land to the North of, Axbridge Road, Cheddar, Somerset, BS27

**Awaiting decision**

# Compton Bishop Parish Council

**Planning application number: 21/19/00014/DT**

**Proposal:** Outline application with some matters reserved, for the erection of a dwelling and garage.

**Location:** 16 & 17, Big Tree Close, Compton Bishop, Axbridge, Somerset, BS26

**Granted permission**

**21/19/00008-Location:** Orchard Cottage, Butts Batch, Compton Bishop, Axbridge, Somerset, BS26 2HF **Proposal:** Demolition of existing car port and lean-to and the erection of a double garage.- **Granted Permission**

**21/19/00011- Location:** Underdown, Webbington Road, Compton Bishop, Axbridge, Somerset, BS26 2EL. **Proposal:** Retrospective application for the change of use from a detached domestic building to a holiday let. Awaiting decision

**02/16/00030Location:** Land To The South Of, Houlgate Way, Axbridge, BS26 **Proposal:** Outline planning permission (appearance layout, scale, landscaping reserved matters) for the erection of up to 53 dwellings (30% affordable dwellings) and creation of access. **Awaiting decision**

7. To consider the quote for £475.00 + VAT for the maintenance and laying of gravel at Crooks Peak Car Park.

**It was resolved that the Council would request an up to date quote from the contractor in respect of the site meeting and review of requirements. The National Trust will be contacted to establish if financial help could be provided with ongoing maintenance.**

8. To consider the style of replacement noticeboards for the parish.

**It was resolved to review this item at the next meeting after Cllr Parker has sent photos of the notice board to the Cllrs.**

9. To consider a grant working group to consider grant funding applications.

**It was resolved to forward recent funding information to the Village Hall for the Sunday Lunch Club. All future funding information will be emailed to Cllr's and added to the next agenda.**

10. To consider the provisional budget for 2020-2021.

**It was resolved to review the budget at the next meeting.**

11. To consider the addition of two further members to the Staffing Committee.

**It was resolved that Cllrs Parker and Brownlow would join the staffing committee.**

12. To consider changing the Parish Council current account to Unity Bank with an annual charge of £72.

**It was resolved that this item would be considered at the next meeting to allow Lloyds and HSBC adequate time to process the mandates.**

13. Cllrs Reports

**There was nothing to report.**

**Date of Next Meeting – 11<sup>th</sup> December 2019**

# Compton Bishop Parish Council

End of minutes

# Compton Bishop Parish Council

Minutes for the Parish Council Meeting held on 11th December 2019 at 7.30 pm at the Village Hall, Cross

Present- Cllrs T Mason (Chairman), D McCarthy , E Parker, M Rolfe,  
Parish Clerk S Diaz  
District Cllr-G Godwin-Pearson

Prior to the start of the meeting a representative from Gigaclear provided an update on the broadband work in the parish and answered questions.

Members of the public who had submitted a request to speak in advance of the meeting, could do so at the start of the meeting for up to three minutes. That would be the only time that the public could speak. Prior to the meeting commencing, one member of the public who had requested to speak in advance spoke in relation to agenda item 6a, item 3.

The meeting started at 7.38pm

1. To receive any apologies for absence-  
Cllrs Brownlow and Lane sent apologies for absence.

The Council agreed to amend the order of business and Cllr Mason brought item 6a part 3 as the next item on the agenda.

The meeting was closed 7.45pm and reopened at 7.46pm

2. To resolve to approve the minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2019  
It was resolved to approve the minutes of the meeting held on 13<sup>th</sup> November 2019
3. To receive any declarations of interest in items on this agenda.  
Cllr Mason declared an interest in item 6a part 2.
4. Clerk's Report  
A questionnaire will be circulated to Cllrs regarding opinions on unauthorised encampments. The Cllrs were informed of the protocol and procedure for the passing of a monarch and/or consort and will be discussed at the January meeting.  
Further funding information has been circulated following attendance at the Cluster meeting and will be discussed at the January meeting.  
A grant request from Mendip Community Transport was received and will be discussed at the January meeting.

# Compton Bishop Parish Council

## 5. Finance Matters (Clerk)

To consider the bank statement and budget

**It was resolved to approve the bank statements.**

To consider the following payments

**It was resolved to approve the payments listed below.**

SDC-Clerk salary/HMRC/Home allowance December £367.60-paid by Direct debit

Payment to D McCarthy for £36.94 for Tree and compost for the parish.

Payment to M Rolfe for £117.41 for the refurbishment of the Kennel Lane Notice Board and Council Cabinet

Payment to Puriton Parish Council for £30 for equal share of clerk VAT training course.

## 6. Planning Matters

Planning applications-

Planning application number: 21/19/00013/CM Amended

**Proposal:** Erection of two storey extension to side (North East) elevation and single storey extension to rear (South East) elevation. Erection of a detached garage. Installation of dormer window to rear (South East) elevation to allow for conversion of loft to living accommodation.

**Location:** 2 New Cottages, Bridgwater Road, Cross, Axbridge, BS26 2EB

**It was resolved to approve the application by the narrowest margin.**

**Planning application number: 21/19/00012/CM (Amended)**

Proposal: Erection of a single storey rear extension, store and front porch.

Location: Nether Compton, Vicarage Lane, Compton Bishop, Axbridge, Somerset, BS26 2HL

**Cllr Mason left the meeting room at 8.01.**

**It was resolved that if the applicant followed the planner's advice as per the correspondence dated 16.11.19, the Parish Council would withdraw their objection.**

**Cllr Mason re-joined the meeting at 8.11**

**Planning application number: 21/19/00016/DT**

Proposal: Erection of a polytunnel.

Location: Land South Of, Webbington Road, Compton Bishop, Axbridge, Somerset

# Compton Bishop Parish Council

It was resolved to approve this application. The letter received from the applicant to the Council provided detailed and comprehensive information regarding their application as provided below.

Tuesday 26<sup>th</sup> November 2019

**Re: New small farm in Compton Bishop Parish (Axevale) and related planning applications**

Dear Councillors,

My partner, Anna, and I thought we should write to inform you of our efforts to set up a new farm in the parish of Compton Bishop and to be open about the development we would like to carry out in order to run our business. We have begun growing organic fruit and vegetables on a two-acre field just South of Webbington Road which we purchased at auction in May, 2019. The aim is to become a fully sustainable (in every sense of the word) local food business, supplying local people with fresh organic vegetables as cheaply as possible. We want to help create positive relationships between people and the farmers who grow their food and for that reason, we welcome dialogue with any resident or councillor. Our aim is to set up a local veg box scheme within a couple of years, sell at Axbridge Farmers' Market and possibly to have a 'veg van' - hopefully an electric van – that goes between local villages selling direct to those unable to travel to the shops. We hope to employ one or two people after a year or two, depending on our ability to stay competitive.

The field is perfect for what we want to do. The soil is excellent and very suitable for growing horticultural crops, we are not in a conservation area, AONB, or flood risk zone and we have chosen to use no-dig methods with minimal machinery usage (we have no tractor, for example) to *increase* our soil carbon levels instead of losing it through ploughing, and to keep fossil fuel usage to a minimum. We expect zero 'run-off' of water or Nitrogen, because of these strategies. We do not anticipate a significant increase in traffic due to our business. We only need deliveries of manure/compost a couple of times per year (from local farms) and the occasional hire company, delivering a machine for those jobs we cannot do by hand. We hope our direct-to-consumer business will strengthen the local community by making it more locally self-sufficient in food while being as low-carbon as possible – theoretically, we may actually be carbon-negative after a few years.

Some development is necessary, of course, and we have started to build a permeable gravel track under permitted development rights into the centre of the field to enable us to get a vehicle on site in wet weather. We have also put a shipping container on site to store our tools and supplies until such time we are able to build a secure small barn. Our view is that this temporary structure involves no attachment to the ground, no concrete and is immediately secure. While we have made every effort to inform locals of our intentions and everyone we've spoken to has been positive and supportive, we did have one

# Compton Bishop Parish Council

complaint lodged against us. Planning Enforcement contacted us and we have agreed to apply for temporary permission for the container (3 years) as part of our next application, while the business takes off.

We have also recently put in a full planning application (21/19/00016/) for the erection of a small polytunnel (6m x 3m) that we need for spring seed sowing and seedling protection. Our second application will be lodged around New Year and will be for a further polytunnel to enable us to grow tender crops competitively (tomatoes, peppers, cucumbers, basil, salads, etc), a small covered area that enables us to wash vegetables and pack them into boxes and temporary permission for the shipping container. We hope these matters do not prevent us from running our business next year – the polytunnel and secure storage are essential for next season's growing.

Our ethos is to carry out minimal development and minimal soil disturbance in order to be as low-impact as possible – we do not wish to build anything more than essential to our business, and we would like to avoid concrete as much as possible. We have no desire to build a house on site. We aim to be lean, green and local in everything we do.

We hope you are happy we are setting up our farm in your area, and find it possible to be supportive of our essential development. We strongly believe that the world needs more small farms and more local supply chains.

Results of Planning applications for August/September 2019

## **Planning application number: 21/19/00002/AN**

### **Location:**

Land to the South West of, Townsend Farm, Prowses Lane, Townsend, Axbridge, Somerset, BS26

### **Proposal:**

Development of a gas-powered standby generation facility and associated infrastructure.

**Withdrawn (after registration)**

## **Planning application number: 17/18/00073/SPH**

Proposal: Outline application with some matters reserved for the demolition of existing buildings and erection of a mixed-use scheme comprising up to 100 residential units (Class C3), up to 60 bedspaces care/retirement facility (Class C3), up to 12 bedspaces extra care facility (Class C2), up to 250 sqm nursery use (Class D1), up to 750 sqm business use (Class B1), and up to 5 live/work units (Class C3/B1), with ancillary works including landscaping, access, parking and circulation space.

Location: Land to the North of, Axbridge Road, Cheddar, Somerset, BS27

**Awaiting decision**

# Compton Bishop Parish Council

21/19/00011- **Location:** Underdown, Webbington Road, Compton Bishop, Axbridge, Somerset, BS26 2EL. **Proposal:** Retrospective application for the change of use from a detached domestic building to a holiday let. **Granted permission**

02/16/00030**Location:** Land To The South Of, Houlgate Way, Axbridge, BS26  
**Proposal:** Outline planning permission (appearance layout, scale, landscaping reserved matters) for the erection of up to 53 dwellings (30% affordable dwellings) and creation of access. **Awaiting decision**

7. To consider the quote for £480.00 + VAT for the maintenance and laying of gravel at Crooks Peak Car Park.

It was resolved (3 in favour and 1 against) to approve the quote of £480.00 + VAT for the maintenance and laying of gravel at Crooks Peak Car Park. Council to confirm liabilities from legal counsel.

8. To consider the unmaintained road conditions in the parish.

It was resolved that contact would be made with Gigaclear who would identify areas of responsibility. The clerk has asked Clean Surroundings for confirmation of responsibility and is awaiting a response. Cllr Mason will inform Somerset County Council of blocked ditches and to ask who is responsible for clearing them.

9. To consider the style of replacement noticeboards for the parish.

It was resolved that the Parish Council are unable to apply for funding from the National Grid for the historical information board by the White Hart or Church Lane notice board. However Cross Connections would be able to apply and Cllr Parker will contact them regarding the details.

10. To consider a parish survey to establish what uses are required for the Village Hall.

It was resolved to approve with Parish survey to establish what uses are required for the Village Hall with the addition of the option to add their name, and to ask what other uses for the Church other than secular activities for those living in Compton Bishop who are unable to or do not want to travel to the village.

11. To consider the setup of the clerk's pension.

It was resolved to approve the set up of the clerk's pension.

12. To consider the provision of telephone banking on the HSBC account for Cllr Mason.

It was resolved to provide the provision of telephone banking on the HSBC account for Cllr Mason.

# Compton Bishop Parish Council

## 13. To consider the provisional budget for 2020-2021

It was resolved to approve the budget for 2020-2021. The Cllrs discussed the options of reserve funds for the year and considered increased costs in maintenance due to falling numbers of volunteers in the parish.

## 14. To consider the overgrown area on the side of Webbington Road around the Cross village sign, opposite the Compton Bishop sign, at the bottom of Bourton Lane.

It was resolved to ask S Brinson to quote to cut back the brambles on Bourton Lane. Cllr Parker will ask if an advert can be placed through Cross connections to recruit volunteers to help with maintenance in the parish. The signs will be deferred until next year.

## 15. To consider the amount of timber reflector posts on a grass verge the other side of the road and just east of The White Hart.

It was resolved to leave the reflector posts as they are positioned on the grass verge the other side of the road and just east of the White Hart as residents are pleased with the amount and their positioning.

## 16. To consider future organisation of The Link.

It was resolved to ask M Pritchard if she would like to continue organising the Link.

## 17. To consider changing the Parish Council current account to Unity Bank with an annual charge of £72.

This item was removed from the agenda.

## 18. Cllrs Reports

There were no Cllr reports.

Date of Next Meeting – 8<sup>th</sup> January 2020

End of minutes